British Orienteering
Rankings Workgroup
Terms of Reference **– July 2008**

Authority

The Workgroup is authorised by the Board of British Orienteering to work in accordance with these Terms of Reference. The Workgroup has the right of access to the Board and all Committees and working groups and may seek external input for support or advice or to seek examples of good practice.

Composition and Membership

The Workgroup will consist of a Chair and members with experience of the relevant sectors of British Orienteering. Advertisements for representative members of the Workgroup will be placed on the British Orienteering web site; after consideration appointments will be made by the Board. In the absence of the Chair at meetings, he/she will appoint a deputy. The Chair of the Workgroup has the right to co-opt further members and the authority to call on expert advice either to join the group or for ad-hoc input.

Key representative will be identified from:

- Members of British Orienteering that are frequent users of the current ranking list
- Members or staff working in the development programme
- Coaching
- World Class Programme athletes
- Member of the Development Committee
- Member of Events Committee
- A non-member or new member

Chief Executive and Chairman of British Orienteering have the right to attend or be corresponding members.

Responsibilities

The Board believes incentive schemes, such as the rankings system, can play a significant part in supporting the recruitment and retention of participants in orienteering.

The Workgroup is responsible for:

a. Reviewing the purpose of the Ranking System and how the System integrates with other incentive schemes that are, or may become, available
b. Recommending to the Board the principles and priorities that will underpin the Ranking System as it is re-developed for full integration into the British Orienteering web site
c. Recommending to the Board other changes that may be necessary to provide a more integrated and fuller approach to incentive schemes in orienteering

The Workgroup is <u>not</u> responsible for:

a. Establishing the details of an operational ranking algorithm
b. The operational procedures that will support the use of the Ranking System

The following tasks should be performed and output delivered:

- Evidenced based review of the current Ranking System, its use and member satisfaction with the System
- Review of the use of ranking systems in other orienteering nations and by other sports in the UK
- Review of the purpose of the Ranking System and a clear recommendation as to the future purpose of, and objectives for, the System
- Establish the principles that should underpin the Ranking System and prioritise them
- Establish methods by which the effectiveness of the Ranking System in meeting its purpose can be evaluated
- Advise the Board of any implications that may result from this review on other areas of work or policy

On completion of, and reporting on, these tasks the Workgroup will have completed its work and will be dissolved.

Reporting Structure

The Workgroup shall report through its Chair to the Board of British Orienteering. All minutes of meetings, statements and recommendations of the Workgroup will be made public through the British Orienteering web site. The Workgroup has the right to maintain the confidentiality of any materials or information that might be of a sensitive nature.

Meetings

The Workgroup shall meet as needs require, although it is expected that most of its work will be done by electronic means.